

## Job Description

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**Role Title:** Parkinson's Disease Nurse Specialist (PDNS)

**Band:** 7

**Responsible to:** Modern Matron

**Accountable to:** Modern Matron

### Our Vision, Mission, Values and Behaviours

At UHCW our vision is to become a national and international leader in healthcare. As such our mission is to: *Care, Achieve and Innovate*. We can achieve our vision and mission by providing and improving quality of care and services, encouraging creativity and embracing research and learning.

Our mission is underpinned by our clear set of values and associated behaviours; *Compassion, Openness, Pride, Partnership, Improve, Learn and Respect*.

As an employee of our Trust you will be accountable for upholding the Trust's values and be responsible for your own attitude and behaviour.

### Job Summary

A high profile, accessible and responsive leader with clinical responsibilities for a defined Group of patients. Able to make informed decisions within their own area and scope of Professional practice to ensure agreed standards, objectives and targets are met.

### Main Duties/ Responsibilities

The Parkinson's Disease Nurse Specialist (PDNS) will be involved in a range of clinical responsibilities, positively contributing towards the experience of the patient with Parkinson's disease. Following training, the PDNS will work as part of the clinical team managing the patient. Examples of clinical responsibilities include:

1. Undertake highly specialised practical skills to ensure optimum patient management.
2. To participate in drug therapy challenges within the day care unit.
3. To review inpatients with Parkinson's Disease to ensure optimal management of their medications and facilitate discharge
4. To conduct home visits, management of medication with the aim of maximising care in the community and reducing hospital admissions.
5. To effectively manage and participate in the nurse led clinics, supported by the consultant.



6. To provide support and advice to staff, patients and their careers in relation to Parkinson's disease, including training and the development of information.
7. To liaise with appropriate departmental staff, patients and discharge team to optimise smooth transition of patients from pre-admission to discharge home.
8. To involve patient/user views in the development and evaluation of the Parkinson's Disease practitioner role

### **Leadership and Management**

1. To maintain a professional attitude at all times, developing the role of the nurse in the best interests of the patient and profession in accordance with the NMC Code of Conduct.
2. To integrate into the existing clinical structure and to support other professionals to manage the patients.
3. To promote effective communication with all members of the multi-professional team in relation to management of the patients.
4. To act as a role model for members of the multi-professional team in the expansion of practice to manage the patients.

### **Education and Training**

1. To participate in audit related to the care of the patients
2. To complete Parkinson's Disease specific educational course in line with Royal College of Nursing and Parkinson's Disease Nurse Association competencies
3. A resource for staff advising on national, local and Trust policy and procedures/guidelines, ensuring that clinical governance is embedded in practice.
4. Responsible for training provision of identified staff groups within defined areas.
4. Utilise IT systems to secure accurate and timely patient, resource data.
5. To take responsibility for adjusting one's own SCOPE of professional practice in order to demonstrate competence and continuous development in line with patient and service needs.
6. To support the Modern Matron and Consultant in developing integrated care pathways and ensuring smooth transition of the patient through the pathway.



## Contractual Responsibilities

### Confidentiality

The post holder must maintain confidentiality, security and integrity of information relating to patients, staff and other Health Services business.

### Health and Safety

All staff must be familiar with the Trust Health and Safety Policy, including a thorough understanding of personal responsibilities for maintaining own health and safety and others.

### Risk Management

All staff need a basic working knowledge of risk management to enable them to participate in identification and control of all business risks that they encounter in their area of work.

### Equal and Diversity

Everyone has the opportunity to be treated with dignity and respect at work and has a clear responsibility to comply with the detail and the spirit of the Dignity at Work Policy.

### Infection Control and Prevention

The Trust is committed to minimising any risks of healthcare associated infection to patients, visitors and staff. All employees are required to be familiar with and comply with Infection Prevention and Control policies relevant to their area of work.

### Safeguarding Vulnerable Adults and Children

The Trust is committed to ensuring the safeguarding of vulnerable adults and children in our care. All employees are required to be familiar with their responsibilities in this area and to raise any concerns as appropriate

### Conflict of Interest

The Trust is responsible for ensuring that the service provided for patients in its care meets the highest possible standard. Equally, the trust is responsible for ensuring that staff do not abuse their official position for personal gain or to benefit their family or friends. The Trust's Standing Financial Instructions require any officer to declare any interest, direct or indirect, with contract involving the Trust. Staff are not allowed to further their private interests in the course of their NHS duties.

### Working Time Regulations

The 'Working Time Regulations 1998 require that you should not work more than an average of 48 hours in each working week. For example, in a 26 week period you should work no more than 1248 hours. Employees may choose to opt out by providing written notification as appropriate.

**The above duties and responsibilities are intended to represent current priorities and are not meant to be an exhaustive list. The post holder may from time to time be asked to undertake other reasonable duties and responsibilities. Any changes will be made in discussion with the post holder according to service needs.**



**Person Specification**

**Job Title:** Parkinson's Disease Nurse Specialist (PDNS)

Criteria	Essential Criteria	Desirable Level
<b>Qualification/Training</b>	<ul style="list-style-type: none"> <li>• Degree level education or equivalent in health related subject</li> <li>• Current Professional Registration</li> <li>• Teaching &amp; assessing qualification</li> </ul> <p>Leadership qualification or completion of leadership course</p>	<ul style="list-style-type: none"> <li>• Management qualification</li> <li>• Evidence of continuous professional development</li> <li>• Parkinson's Course or willing to undertake</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Professional clinical experience in appropriate specialty</li> <li>• Highly developed communication skills</li> <li>• Ability to manage people and change</li> <li>• Able to manage difficult situations effectively</li> </ul>	<ul style="list-style-type: none"> <li>• Be able to impart bad news to staff/ patients/ relatives</li> <li>• Professional clinical experience in an acute hospital setting</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• A knowledgeable clinician with the ability to apply evidence based practice</li> <li>• NMC Code of Conduct</li> <li>• Knowledge of clinical governance agenda</li> <li>• Knowledge of Health &amp; Safety legislation</li> <li>• Understanding of equality &amp; diversity in relation to patients and staff</li> <li>• A good understanding of the NHS modernisation agenda</li> </ul> <p>A good understanding of current issues relating to the NHS.</p>	



<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>• Effective leadership skills</li> <li>• Evidence of applying research to practice</li> <li>• Proven oral and written communication skills</li> <li>• Able to prioritise and meet deadlines</li> <li>• Good management of own and others time</li> <li>• Able to use initiative and make decisions</li>   <li>• Analyses problems and Be able to</li>   <li>• write complex reports and formulate policies</li> <li>• Have a confident approach, and the ability to inspire confidence</li> <li>• implements appropriate solutions</li> <li>• Demonstrates ability to successfully manage people and change</li> <li>• Demonstrates good understanding of IT and technology</li> <li>• Assertive</li> <li>• Enthusiastic</li> <li>• Kind and compassionate</li> <li>• Motivated and able to motivate others</li> <li>• Calm and objective</li> <li>• Approachable</li> </ul>	
<b>Personal Qualities</b>		
<b>Commitment to Trust Values and Behaviours</b>	<p>Must be able to demonstrate behaviours consistent with the Trust's values.</p> <p>(As detailed in UHCW's <i>Values in Action</i> document below)</p>	



# Our values in action

We live our values in action in our work with patients, visitors and colleagues.

Some of the things you will see include UHCW staff:

- ✓ Being polite and introducing ourselves to everyone we meet
- ✓ Treating everybody as individuals and respecting their needs
- ✓ Being approachable, caring and helpful at all times
- ✓ Communicating openly with patients, visitors and colleagues, respecting confidentiality and privacy
- ✓ Taking the time to actively listen and understand individual needs
- ✓ Being open and honest
- ✓ Having honest conversations at all times
- ✓ Acknowledging that we don't always get it right
- ✓ Speaking out when we see things aren't right and supporting others to do the same
- ✓ Giving praise and saying thank you for a job well done
- ✓ Celebrating and recognising personal, team and organisational achievements
- ✓ Using the skills, experience and diversity of staff to better deliver our objectives and services
- ✓ Actively working with patients and visitors to improve services
- ✓ Seeking and adopting best practice from colleagues and other teams within UHCW
- ✓ Taking personal responsibility for our own learning
- ✓ Keeping up-to-date with mandatory and professional development
- ✓ Developing ourselves and others, independent of our job role or profession
- ✓ Taking personal responsibility to make improvements by suggesting new ways of doing things
- ✓ Taking opportunities to learn with and from others
- ✓ Embracing change and supporting others through it
- ✓ Putting in place ways to receive feedback and acting to change things
- ✓ Seeking and adopting best practice from colleagues and other teams within UHCW
- ✓ Sharing learning with others
- ✓ Working across boundaries to improve the experience of patients, visitors and colleagues

