JOB DESCRIPTION

POST TITLE: Health Board Macmillan GP Facilitator (Macmillan Primary Care Cancer Framework PCCF Programme)

SALARY: 2 GP sessions per week

HEALTH BOARD: Swansea Bay University Health Board

ACCOUNTABLE TO: Managerially accountable to the identified Health Board Cancer Lead / or Health Board Director of Primary and Community Care

PROFESSIONALLY TO: Clinically responsible to, and receive mentorship from, the Health Board Macmillan GP Cancer Lead (Macmillan Primary Care Cancer Framework programme)

LOCATION: Peripatetic/Health Board Office/home working – to be agreed.

TERM OF POST: fixed term to 31st December 2020

KEY RELATIONSHIPS:

- Heath Board Macmillan GP Cancer Lead (PCCF programme)
- National Macmillan GP Lead, Macmillan Framework for Cancer in Primary Care Programme Manager and Programme Team
- Macmillan PCCF Programme team, other Health Board Macmillan GP Cancer leads, Health Board Macmillan GP Facilitators and Macmillan National and Regional Nurses
- Evaluation teams (externally commissioned and Programme evaluation Steering Group)
- Macmillan GP Advisor, Wales
- Health Board Assistant Medical Director for Primary Care
- Health Board Cancer Services Lead Clinicians and Managers
- Primary Care Clinical Directors
- Cluster Leads and Cluster Networks
- Practice and Community Nurses
- Acute providers of cancer services
- Primary Care Service Managers
- Wales Cancer Network
- Macmillan Cancer Support Wales team
• Other Macmillan Professionals in Wales.
• Voluntary Sector

JOB SUMMARY

The main features of this role will involve clinical education and supporting quality improvement; helping local practices and teams to review their ways of working and consider implementing new models to improve cancer care. The role will include presenting evidence, working closely and collaboratively with local practices and clusters and will require strong facilitation and influencing skills.

It is expected that the post holder will have (or quickly develop) an understanding of emerging themes from international and national cancer research around early diagnosis; models of follow up; rehabilitation and ongoing support for cancer patients.

This post sits within the Macmillan Primary Care Cancer Framework programme (‘Programme’). The post holder will be supporting the Programme’s work streams and will become part of a wider Community of Practice and Influence in Wales. This group of GPs and nurses are working together to identify and develop models, tools and resources for primary care to manage and support cancer patients throughout Wales. The Programme has already commenced work and its completion date is mid 2020.

The post holder will be supported by the local Health Board Macmillan GP Cancer Lead for the Programme and an all Wales Programme Team.

KEY RESPONSIBILITIES

To work closely with the Health Board Macmillan GP Cancer Lead (Framework for Cancer in Primary Care programme) to develop and implement the key work streams of the Programme in the Health Board.

To work collaboratively with local practices and clusters to influence and facilitate change and service improvement in the delivery of care provided to cancer patients in primary and community settings.

• To strengthen and facilitate the educational development and skill set of primary care teams in relation to holistic cancer care and survivorship by promoting relevant courses, tools and resources.

• To provide input to existing and new educational projects to enhance primary care team’s knowledge.

• To utilise key messages arising from the Wales Cancer Patient Experience Survey to help inform dialogue about service improvements which support care for cancer patients.
• To facilitate the improvement of information for cancer patients and encourage GP Practices to promote this information to enable patients to have an improved understanding of their condition and treatment.

• To support national and local evaluation of the Programme.

• To work collaboratively with other members of the Macmillan Community of Practice and Influence including other GP Leads, GP Facilitators and Programme team across Wales.

• To occasionally deputise for the Health Board Macmillan GP Cancer Lead at meetings and events.

• To attend and actively contribute to all Wales meetings relating to the Programme and the Macmillan Community of Practice and Influence.

• To provide written reports and updates to the all Wales Programme Board when required.

• To communicate the aims and work of the Programme through meetings, conferences and other events.

• To provide professional clinical leadership and advice on relevant issues from a primary care perspective.

• To participate in various UK wide professional and educational training activities provided by Macmillan Cancer Support including learning events, workshops and conferences.