Welcome to County Durham and Darlington Trust
Congratulations on your new role with our trust. The recruitment team aim to make the transition into your new role as stress free as possible and so we have put together some information and guidance that you may find helpful when relocating to the UK.

VISA s and Your Right to Work in the UK
If you require sponsorship to work in the UK, your Recruitment Advisor will provide you with a Certificate of Sponsorship (COS). Once you have received this you will need to apply for your VISA and biometrics resident permit using the COS reference number.

Once your Visa application has been submitted you will receive correspondence directly from the UK Home Office as to the outcome of your application. All being good and well and you are granted your visa –we ask that you notify us as soon as possible so that we may ensure appropriate arrangements are made for your arrival to the UK.

Please note: Those applying to come to the UK for employment under certain SOC codes, and their adult dependents, will be subject to the requirement under Paragraph 320(2A) of the Immigration Rules, to produce a criminal record certificate from any country in which they have been resident for 12 months or more, consecutively or cumulatively, in the previous 10 years, aged 18 or over.
For further guidance on how to apply for your visa please visit the UK Home Office website: [https://www.gov.uk/apply-uk-visa](https://www.gov.uk/apply-uk-visa)

Registering with the police: If arriving from one of the following countries, you must register with the UK police on arrival. Afghanistan, Algeria, Argentina, Armenia, Azerbaijan, Bahrain, Belarus, Bolivia, Brazil, China, Colombia, Cuba, Egypt, Georgia, Iran, Iraq, Israel, Jordan, Kazakhstan, Kuwait, Kyrgyzstan, Lebanon, Libya, Moldova, Morocco, North Korea, Oman, Palestine, Peru, Qatar, Russia, Saudi Arabia, Sudan, Syria, Tajikistan, Tunisia, Turkey, Turkmenistan, United Arab Emirates, Ukraine, Uzbekistan, Yemen. For further information please visit Durham Police
Disclosure and Barring Checks (criminal record checking)
As part of your pre-employment checks with our Trust we are required to conduct a Disclosure and Barring (DBS) check. This check requires you to have a UK address and therefore we will conduct this once you arrive in the UK. Please remember to work with us on arrival to complete this as we will need you to provide us with proof of UK address.

Applying for a National Insurance Number (NINO)
In order to work in the UK - you will need to apply for a National Insurance number. The easiest way to do this is to contact the UK Home Office once you are in the UK, you can do this either by phone or online, guidance can be found at the below website:
https://www.gov.uk/apply-national-insurance-number

Accommodation
As a trust we are limited on the accommodation however single accommodation is available at our University Hospital of North Durham Site on a priority based basis. The cost of this accommodation is £532 per month with a £250 deposit refundable against damages.

For further information on how to apply for this please contact Judith Churchman at judith.churchman@nhs.net or (+44) 0191 3332537

Alternatively if you are working at another site or require an alternative style of accommodation our Trust can recommend the following estate agents to support you with your move to the UK alongside the website below for your accommodation search:
Other Useful Contacts

Our main hospitals are based in Durham and Darlington which are both in County Durham, Durham County Council offer a wider range of government services and can support with schooling. Please see the link below for further information: http://www.durham.gov.uk/

If you choose to apply for a driving license whilst you are in the UK the Driver and Vehicle Licensing Agency (DVLA) will be able to support you with this. The following link can be used to access various information around this: https://www.gov.uk/government/organisations/driver-and-vehicle-licensing-agency

To find and register with a Local GP surgery, the NHS choices website can show you the nearest to you: http://www.nhs.uk/Service-Search/GP/LocationSearch/4

Living and working in the north east allows for an excellent quality of life! Housing is at the top of many people’s priorities and with some of the
lowest house prices in England, you certainly get a lot more home for your money.

The diverse geographical nature of the region means you can be in the countryside in less than ten minutes from all of our major towns and cities. We have more castles per square meter of land than anywhere else in England, as well as blue flag beaches on our doorstep and two stunning world heritage sites - Durham Castle and Cathedral and Hadrian’s Wall.

We have several booming cultural hubs offering a unique insight into England’s artistic identity. Not forgetting the vibrant sports scene, the spectator sports of football, basketball and rugby are firmly rooted here with Newcastle FC and Sunderland FC, a premiership rugby side, Newcastle Falcons, and two British Basketball League teams, Durham Wildcats and Newcastle Eagles.

For more information please visit the link below.
http://www.thisisdurham.com/

Our recruitment team is here to support you with any queries you may, of you require any further guidance please feel free to contact us using the details below:

Email: cdda.tr-recruitment-SSC@nhs.net
Telephone: (+44) 01388 452205